



SYNERGY SCHOOL OF ENGINEERING, DHENKANAL

CHIEF - MENTOR REPORT

PRINCIPAL,

Dt.10/07/25

As per report given by concerned mentor coordinators of three years the mentor reports of the of different department of May&June'2025 mentioned as under-

First Year Mentor Report (2024-27 Batch) Session:2024-25

DEPART MENT	SL NO	Name of Mentor	Total No. of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
MATHE MATICS	1	Biswajit Mishra	[Total - 30] DME-22-31 to 68, DCS-22-35, DEE- 22-37	All Men tees files are Updated	
	2	Biswajit Samal	[Total- 28] DME-22-01 to 30, LE-23- 1TO 6,DCE-22-03, 12	All students attendance are incomplete.	
PHYSICS	3	Sushree S. Satpathy	[Total- 25] DEE-22-01 To 28	All Men tees files are Updated	
CHEMISTRY	4	Amrita A.Nanda	[Total- 26] DEE-22-29 To 55	All Men tees files are Updated	
	5	Jyotrimayee Behera	[Total- 19] DEE-22-56 To 66,LE-23-1To 6,DCS-22-09,40,DCE-22-36	-some students and payment detail are incomplete.	
ENGLISH	6	Subrat k.Behera	[Total-12] DCE-22-21 To 39	All Men tees files are Updated	
	7	AmrutaSatpathy	[Total-18] DCE-22-40 To 54, DCE-LE- 23-01to 4.	All Men tees files are Updated	
CIVIL	8	Kiranbala Behera	[Total-12] DCE-22-01 To 20	All Men tees files are Updated	
MECHANICAL	9	Sarojkanta Mohapatra	[Total- 15] DMI-22-01 To 30	-some students attendance and internal mark are incomplete.	
	10	Minaketana Sahoo	[Total- 22] DMI-22-47 To 59, DMI-LE- 23-1 To 10	-All fields(photo/payment details/attendance/internal mark) incomplete	
ELECTRICAL	11	Prajyan P. Kabi	[Total- 12] DMI-22-31 To 45	All Men tees files are Updated	
COMPUTER SCIENCE	12	Aparna Priyadarshini	[Total- 30] DCS-22-31 To 45, DCS-LE 23-1To 15	All Men tees files are Updated	
	13	Asmita Priyadarshini	[Total- 23] DCS-22-01 To 30	Some students photos are not attached in the files.	

SECOND YEAR MENTOR REPORT (2023-2026) Session - 2023-26

Branch	SL NO	Name of Mentor	Total No. of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Electrical Engg.	1	Sunandita Sahoo	[Total- 38] DEE-23-01 To 38	All Men tees files are Updated	
	2	Amarendra behera	[Total- 32] DEE-23-39 To 65 DEE-LE-24-1To 05	All Men tees files are Updated	
Mechanical Engg.	3	Biswajit Mishra(ME)	[Total - 37] DME-23-1 to 37,	All Men tees files are Updated	
	4	Somanath Sethy	[Total- 38] DME-23-38 to 68, DME-LE- 24-1TO 6	All Men tees files are Updated	
Civil Engg	5	Satya P. Rout	[Total-14] DCE-23-01 To 14	All Men tees files are Updated	
	6	Kedarnath	[Total-14]	All Men tees files are Updated	

Mining Engg	7	Behera Manmohan Murmu	DCE-23-15 To 28 [Total-14] DCE-23-29 To 42	All Men tees files are Updated
	8	Biswambar Majhi	[Total- 13] DMI-23-01 To 13	All Men tees files are Updated
	9	Binay Mohapatra	[Total- 13] DMI-23-14 To 26	All Men tees files are Updated
	10	Tapas Samal	[Total- 12] DMI-23-27 To 37	Photo not pasted in 2 no mentor file.
Computer Sc & Engg	11	Smrutimayee Mishra	[Total- 32] DCS-23-01 To 32,	All Men tees files are Updated
	12	Jayanta K.Behera	[Total- 32] DCS-23-33 To 64	All Men tees files are Updated

Third Year Mentor Report (2022-25 Batch) Session:2024-25

Branch	SL NO	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Mechanical Engg	1	Girish Ch Swain	[Total - 30] DME-22-31 to 68, DCS-22-35, DEE- 22-37	All Men tees files are Updated	
	2	Mihir Ku Swain	[Total- 28] DME-22-01 to 30, LE-23-1TO 6,DCE-22-03, 12	All Men tees files are Updated	
Electrical Engg	3	Ananta Ku Sahoo	[Total- 25] DEE-22-01 To 28	All Men tees files are Updated	
	4	Manmohan Panda	[Total- 26] DEE-22-29 To 55	All Men tees files are Updated	
	5	Pragyan Paramita Kabi	[Total- 19] DEE-22-56 To 66, LE-23-1To 6,DCS-22-09,40,DCE-36	All Men tees files are Updated	
Civil Engg	6	Satya Pr. Rout	[Total-12] DCE-22-21 To 39	All Men tees files are Updated	
	7	Manmohan Murmu	[Total-18] DCE-22-40 To 54, DCE-LE-23-01to 4.	All Men tees files are Updated	
	8	Kedarnath Behera	[Total-12] DCE-22-01 To 20	All Men tees files are Updated	
Mining Engg	9	Binay Mohapatra	[Total- 15] DMI-22-01 To 30	All Men tees files are Updated	
	10	Biswambhar Majhi	[Total- 22] DMI-22-47 To 59, DMI-LE-23-1 To 10	Photo not pasted in 3 no mentor file.	
	11	Tapas Samal	[Total- 12] DMI-22-31 To 45	All Men tees files are Updated	
Computer Sc & Engg	12	Smrutimayee Mishra	[Total- 30] DCS-22-31 To 45, DCS-LE 23-1To 15	All Men tees files are Updated	
	13	Jayanta Ku Behera	[Total- 23] DCS-22-01 To 30	All Men tees files are Updated	


Chief Mentor


Principal



SYNERGY SCHOOL OF ENGINEERING, DHENKANAL

CHIEF - MENTOR REPORT

PRINCIPAL,

Dt.12/05/25

As per report given by concerned mentor coordinators of three years the mentor reports of the of different department of March&April'2025 mentioned as under-

First Year Mentor Report (2024-27 Batch) Session:2024-25

DEPART MENT	SL NO	Name of Mentor	Total No. of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
MATHE MATICS	1	Biswajit Mishra	[Total - 30] DME-22-31 to 68, DCS-22-35, DEE- 22-37	All Men tees files are Updated	
	2	Biswajit Samal	[Total- 28] DME-22-01 to 30, LE-23- 1TO 6,DCE-22-03, 12	All students attendance are incomplete.	
PHYSICS	3	Sushree S. Satpathy	[Total- 25] DEE-22-01 To 28	All Men tees files are Updated	
CHEMESTRY	4	Amrita A.Nanda	[Total- 26] DEE-22-29 To 55	All Men tees files are Updated	
	5	Jyotrimayee Behera	[Total- 19] DEE-22-56 To 66,LE-23-1To 6,DCS-22-09,40,DCE-22-36	-some students and payment detail are incomplete.	
ENGLISH	6	Subrat k.Behera	[Total-12] DCE-22-21 To 39	All Men tees files are Updated	
	7	AmrutaSatpathy	[Total-18] DCE-22-40 To 54, DCE-LE- 23-01to 4.	All Men tees files are Updated	
CIVIL	8	Kiranbala Behera	[Total-12] DCE-22-01 To 20	All Men tees files are Updated	
MECHANICAL	9	Sarojkanta Mohapatra	[Total- 15] DMI-22-01 To 30	-some students attendance and internal mark are incomplete.	
	10	Minaketana Sahoo	[Total- 22] DMI-22-47 To 59, DMI-LE- 23-1 To 10	-All fields(photo/payment details/attendance/internal mark) incomplete	
ELECTRICAL	11	Prajyan P. Kabi	[Total- 12] DMI-22-31 To 45	All Men tees files are Updated	
COMPUTER SCIENCE	12	Aparna Priyadarshini	[Total- 30] DCS-22-31 To 45, DCS-LE 23-1To 15	All Men tees files are Updated	
	13	Asmita Priyadarshini	[Total- 23] DCS-22-01 To 30	Some students photos are not attached in the files.	

SECOND YEAR MENTOR REPORT (2023-2026) Session : 2024-25

Branch	SL NO	Name of Mentor	Total No. of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Electrical Engg.	1	Sunandita Sahoo	[Total- 38] DEE-23-01 To 38	All Men tees files are Updated	
	2	Amarendra behera	[Total- 32] DEE-23-39 To 65 DEE-LE-24-1To 05	All Men tees files are Updated	
Mechanical Engg.	3	Biswajit Mishra(ME)	[Total - 37] DME-23-1 to 37,	All Men tees files are Updated	
	4	Somanath Sethy	[Total- 38] DME-23-38 to 68, DME-LE- 24-1TO 6	All Men tees files are Updated	
Civil Engg	5	Satya P. Rout	[Total-14] DCE-23-01 To 14	All Men tees files are Updated	
	6	Kedarnath Behera	[Total-14] DCE-23-15 To 28	All Men tees files are Updated	
	7	Manmohan	[Total-14]	All Men tees files are Updated	

		Murmu	DCE-23-29 To 42	
Mining Engg	8	Biswambar Majhi	[Total- 13] DMI-23-01 To 13	All Men tees files are Updated
	9	Binay Mohapatra	[Total- 13] DMI-23-14 To 26	All Men tees files are Updated
	10	Tapas Samal	[Total- 12] DMI-23-27 To 37	Photo not pasted in 3 no mentor file.
Computer Sc & Engg	11	Smrutimayee Mishra	[Total- 32] DCS-23-01 To 32,	All Men tees files are Updated
	12	Jayanta K.Behera	[Total- 32] DCS-23-33 To 64	All Men tees files are Updated

Third Year Mentor Report (2022-25 Batch) Session:2024-25

Branch	SL NO	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Mechanical Engg	1	Girish Ch Swain	[Total - 30] DME-22-31 to 68, DCS-22-35, DEE- 22-37	-All Men tees files are Updated	
	2	Mihir Ku Swain	[Total- 28] DME-22-01 to 30, LE-23-1To 6,DCE-22-03, 12	-All Men tees files are Updated	
Electrical Engg	3	Ananta Ku Sahoo	[Total- 25] DEE-22-01 To 28	-All Men tees files are Updated	
	4	Manmohan Panda	[Total- 26] DEE-22-29 To 55	Attendance of April, 2025 to be updated. Rest updated.	
	5	Pragyan Paramita Kabi	[Total- 19] DEE-22-56 To 66, LE-23-1To 6,DCS-22-09,40,DCE-36	Attendance of Feb 2025 to be updated. Rest updated.	
Civil Engg	6	Satya Pr. Rout	[Total-12] DCE-22-21 To 39	Attendance report of March 2025 to be updated.	
	7	Manmohan Murmu	[Total-18] DCE-22-40 To 54, DCE-LE-23-01to 4.	- Attendance report of April, 2025 to be updated.	
	8	Kedarnath Behera	[Total-12] DCE-22-01 To 20	Attendance report of April, 2025 to be updated.	
Mining Engg	9	Binay Mohapatra	[Total- 15] DMI-22-01 To 30	All Men tees files are Updated	
	10	Biswambhar Majhi	[Total- 22] DMI-22-47 To 59, DMI-LE-23-1 To 10	All Men tees files are Updated	
	11	Tapas Samal	[Total- 12] DMI-22-31 To 45	All Men tees files are Updated	
Computer Sc & Engg	12	Smrutimayee Mishra	[Total- 30] DCS-22-31 To 45, DCS-LE 23-1To 15	Attendance of April, 2025 to be updated. Rest updated.	
	13	Jayanta Ku Behera	[Total- 23] DCS-22-01 To 30	Attendance of April, 2025 to be updated. Rest updated.	


Chief Mentor


Principal



SYNERGY SCHOOL OF ENGINEERING, DHENKANAL

CHIEF - MENTOR REPORT

PRINCIPAL,

Dt.10/03/25

As per report given by concerned mentor coordinators of three years the mentor reports of the of different department of January & February'2025 mentioned as under-

First Year Mentor Report (2024-27 Batch) Session:2024-25

DEPART MENT	SL NO	Name of Mentor	Total No. of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
MATHE MATICS	1	Biswajit Mishra	[Total - 30] DME-22-31 to 68, DCS-22-35, DEE- 22-37	Payment details and attendance is incomplete	
	2	Biswajit Samal	[Total- 28] DME-22-01 to 30, I.E- 23-1TO 6DCE-22-03, 12	Absent in meeting&Not shown his mentor file till date	
PHYSICS	3	Sushree S. Satpathy	[Total- 25] DEE-22-01 To 28	- Some students Payment details and attendance is incomplete	
CHEMESTRY	4	Amrita A.Nanda	[Total- 26] DEE-22-29 To 55	-some students attendance and internal mark is incomplete	
	5	Jyotrimayee Behera	[Total- 19] DEE-22-56 To 66, I.E-23- 1To 6, DCS-22-09,40, 36	-some students attendance and internal mark and payment details is incomplete.	
ENGLISH	6	Subrat ku.Behera	[Total-12] DCE-22-21 To 39	-All fields Updated.	
	7	Amruta Satpathy	[Total-18] DCE-22-40 To 54, DCE- LE-23-01to 4.	- All fields Updated.	
CIVIL	8	Kiranbala Behera	[Total-12] DCE-22-01 To 20	-attendance of some students incomplete	
MECHANICAL	9	Sarojkanta Mohapatra	[Total- 15] DMI-22-01 To 30	-Absent in meeting&Not shown his mentor file as he is in leave	
	10	Minaketana Sahoo	[Total- 22] DMI-22-47 To 59, DMI- LE-23-1 To 10	-All fields(photo/payment details/attendance/internal mark) incomplete	
ELECTRICAL	11	Prajyan P. Kabi	[Total- 12] DMI-22-31 To 45	-Some students attendance and internal mark is incomplete.	
COMPUTER SCIENCE	12	Aparna Priyadarshini	[Total- 30] DCS-22-31 To 45, DCS- LE 23-1To 15	Some students attendance is incomplete.	
	13	Asmita Priyadarshini	[Total- 23] DCS-22-01 To 30	- she was assignedB.samal(math)'s incomplite mentor file last week,.	

SECOND YEAR MENTOR REPORT (2023-26 Batch) Session-2024-25 :-

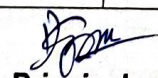
Branch	SL NO	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Electrical Engg.	1	Sunandita Sahoo	[Total- 38] DEE-23-01 To 38	-Photograph of some students to be pasted.,Internal marks of odd sem, 2024-25 to be updated. Rest updated.	
	2	Amarendra behera	[Total- 32] DEE-23-39 To 65 DEE-LE-24-1To 05	- All fields Updated	
Mechanical Engg.	3	Biswajit Mishra(ME)	[Total - 37] DME-23-1 to 37	- All fields Updated	
	4	Somanath Sethy	[Total- 38] DME-23-38 to 68,	-Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	

			DME-LE-24-1TO 6	
Civil Engg	5	Satya Prakash Rout	[Total-14] DCE-23-01 To 14	-Photograph of some students to be pasted. - Calling report for Jan 2025 to be updated. Rest updated.
	6	Kedarnath Behera	[Total-14] DCE-23-15 To 28	- Calling report for Oct to Dec 2024 & Jan 2025 to be updated. Rest updated.
	7	Manmohan Murmu	[Total-14] DCE-23-29 To 42	-Not maintained.
Mining Engg	8	Biswambar Majhi	[Total- 13] DMI-23-01 To 13	-All fields Updated
	9	Binay Mohapatra	[Total- 13] DMI-23-14 To 26	-All fields Updated
	10	Tapas Samal	[Total- 12] DMI-23-27 To 37	-Photographs of some students needs to be pasted. Rest updated.
Computer Sc & Engg	11	Smrutimayee Mishra	[Total- 32] DCS-23-01 To 32,	Student calling report to be updated. Rest updated.
	12	Jayanta K.Behera	[Total- 32] DCS-23-33 To 64	- Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.

Third Year Mentor Report (2022-25 Batch) Session:2024-25

Branch	SL N O	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Mechanical Engg	1	Girish Ch Swain	[Total - 30] DME-22-31 to 68, DCS-22-35, DEE- 22-37	-Photograpg of some students to be pasted. -Internal marks of odd sem, 2024-25 to be updated. Rest updated.	
	2	Mihir Ku Swain	[Total- 28] DME-22-01 to 30, DME-LE-23-1TO 6 DCE-22-03, 12	- All fields Updated	
Electrical Engg	3	Ananta Ku Sahoo	[Total- 25] DEE-22-01 To 28	- All fields Updated	
	4	Manmohan Panda	[Total- 26] DEE-22-29 To 55	-Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	
	5	Pragyan Paramita Kabi	[Total- 19] DEE-22-56 To 66, DEE-LE-23-1To 6, DCS-22-09, 40, DCE-22-36	-Photograph of some students to be pasted. Rest updated.	
Civil Engg	6	Satya Pr Rout	[Total-12] DCE-22-21 To 39	-Photograpg of some students to be pasted. - Calling report for Jan 2025 to be updated. Rest updated.	
	7	Manmohan Murmu	[Total-18] DCE-22-40 To 54, DCE-LE-23-01to 4.	- Calling report for Oct to Dec 2024 & Jan 2025 to be updated. Rest updated.	
	8	Kedarnath Behera	[Total-12] DCE-22-01 To 20	-Not maintained.	
Mining Engg	9	Binay Mohapatra	[Total- 15] DMI-22-01 To 30	-All fields Updated	
	10	Biswambhar Majhi	[Total- 22] DMI-22-47 To 59, DMI-LE-23-1 To 10	-All fields Updated	
	11	Tapas Samal	[Total- 12] DMI-22-31 To 45	-Photographs of some students needs to be pasted. Rest updated.	
Computer Sc & Engg	12	Smrutimayee Mishra	[Total- 30] DCS-22-31 To 45, DCS-LE 23-1To 15	Student calling report to be updated. Rest updated.	
	13	Jayanta Ku Behera	[Total- 23] DCS-22-01 To 30	- Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	


Chief Mentor


Principal



SYNERGY SCHOOL OF ENGINEERING, DHENKANAL

CHIEF - MENTOR REPORT

PRINCIPAL,

Dt.11/12/24

As per report given by concerned mentor coordinators of three years the mentor reports of the of different department of October&November'2024 mentioned as under-

First Year Mentor Report (2024-27 Batch) Session:2024-25

DEPART MENT	SL NO	Name of Mentor	Total No. of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
MATHE MATICS	1	Biswajit Mishra	[Total - 30] DME-22-31 to 68, DCS-22-35, DEE- 22-37	-Photograph of some students to be pasted. -Internal marks of odd sem, 2024- 25 to be updated. Rest updated.	
	2	Biswajit Samal	[Total- 28] DME-22-01 to 30, LE- 23-1TO 6DCE-22-03, 12	- All fields Updated	
PHYSICS	3	Sushree S. Satpathy	[Total- 25] DEE-22-01 To 28	- All fields Updated	
CHEMISTRY	4	Amrita A.Nanda	[Total- 26] DEE-22-29 To 55	-Calling report for Oct,& Nov 2024 to be updated. Rest updated.	
	5	Jyotrimayee Behera	[Total- 19] DEE-22-56 To 66, LE-23- 1To 6, DCS-22-09, 40, 36	-Photograph of some students to be pasted. Rest updated.	
ENGLISH	6	Subrat ku.Behera	[Total-12] DCE-22-21 To 39	-Photograph of some students to be pasted. - Calling report for Nov 2024 to be updated. Rest updated.	
	7	Amruta Satpathy	[Total-18] DCE-22-40 To 54, DCE- LE-23-01to 4.	- Calling report for Oct , 2024 to be updated. Rest updated.	
CIVIL	8	Kiranbala Behera	[Total-12] DCE-22-01 To 20	-Not maintained.	
MECHANICAL	9	Sarojkanta Mohapatra	[Total- 15] DMI-22-01 To 30	-All fields Updated	
	10	Minaketana Sahoo	[Total- 22] DMI-22-47 To 59, DMI- LE-23-1 To 10	-All fields Updated	
ELECTRICAL	11	Prajyan P. Kabi	[Total- 12] DMI-22-31 To 45	-Photographs of some students needs to be pasted. Rest updated.	
COMPUTER SCIENCE	12	Aparna Priyadarshini	[Total- 30] DCS-22-31 To 45, DCS- LE 23-1To 15	Student calling report to be updated. Rest updated.	
	13	Asmita Priyadarshini	[Total- 23] DCS-22-01 To 30	- Calling report for Nov,2024 to be updated. Rest updated.	

SECOND YEAR MENTOR REPORT (2023-2026) Session-2023-25

Branch	SL NO	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Electrical Engg.	1	Sunandita Sahoo	[Total- 38] DEE-23-01 To 38	Internal marks of odd sem, 2024-25 to be updated.	
	2	Amarendra behera	[Total- 32] DEE-23-39 To 65 DEE-LE-24-1To 05	- All fields Updated	
Mechanical Engg.	3	Biswajit Mishra(ME)	[Total - 37] DME-23-1 to 37	- All fields Updated	
	4	Somanath Sethy	[Total- 38] DME-23-38 to 68, DME-LE-24-1TO 6	-Calling report for Nov 2024 to be updated. Rest updated.	
Civil Engg	5	Satya	[Total-14]	-Photograph of some students to be	

		Prakash Rout	DCE-23-01 To 14	pasted. - Calling report to be updated. Rest updated.	
	6	Kedarnath Behera	[Total-14] DCE-23-15 To 28	- Calling report for Oct to Dec 2024 & to be updated. Rest updated.	
	7	Manmohan Murmu	[Total-14] DCE-23-29 To 42	-Not maintained.	
Mining Engg	8	Biswambar Majhi	[Total- 13] DMI-23-01 To 13	-All fields Updated	
	9	Binay Mohapatra	[Total- 13] DMI-23-14 To 26	-All fields Updated	
	10	Tapas Samal	[Total- 12] DMI-23-27 To 37	-Photographs of some students needs to be pasted. Rest updated.	
Computer Sc & Engg	11	Smrutimayee Mishra	[Total- 32] DCS-23-01 To 32,	Student calling report to be updated. Rest updated.	
	12	Jayanta K.Behera	[Total- 32] DCS-23-33 To 64	- Calling report for Dec 2024 to be updated. Rest updated.	

Third Year Mentor Report (2022-25 Batch) Session:2024-25

Branch	SL N O	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Mechanical Engg	1	Girish Ch Swain	[Total - 30] DME-22-31 to 68, DCS-22-35, DEE- 22-37	-Photograpg of some students to be pasted. -Internal marks of odd sem, 2024-25 to be updated. Rest updated.	
	2	Mihir Ku Swain	[Total- 28] DME-22-01 to 30, DME-LE-23-1TO 6 DCE-22-03, 12	- All fields Updated	
Electrical Engg	3	Ananta Ku Sahoo	[Total- 25] DEE-22-01 To 28	- All fields Updated	
	4	Manmohan Panda	[Total- 26] DEE-22-29 To 55	-Calling report for Nov 2024 to be updated. Rest updated.	
	5	Pragyan Paramita Kabi	[Total- 19] DEE-22-56 To 66, DEE-LE-23-1To 6, DCS-22-09, 40, DCE-22-36	-Photograph of some students to be pasted. Rest updated.	
Civil Engg	6	Satya Pr Rout	[Total-12] DCE-22-21 To 39	-Photograpg of some students to be pasted. - Calling report for Jan 2025 to be updated. Rest updated.	
	7	Manmohan Murmu	[Total-18] DCE-22-40 To 54, DCE-LE-23-01to 4.	- Calling report for Oct to Dec 2024 to be updated. Rest updated.	
	8	Kedarnath Behera	[Total-12] DCE-22-01 To 20	-Not maintained.	
Mining Engg	9	Binay Mohapatra	[Total- 15] DMI-22-01 To 30	-All fields Updated	
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Computer Sc & Engg	12	Smrutimayee Mishra	[Total- 30] DCS-22-31 To 45, DCS-LE 23-1To 15	Student calling report to be updated. Rest updated.	
	13	Jayanta Ku Behera	[Total- 23] DCS-22-01 To 30	- Calling report for Nov 2024 to be updated. Rest updated.	


21/02/2024
Chief Mentor


Principal



SYNERGY SCHOOL OF ENGINEERING, DHENKANAL

CHIEF - MENTOR REPORT

PRINCIPAL,

Dt.09/10/24

As per report given by concerned mentor coordinators of three years the mentor reports of the of different department of August& September'2024 mentioned as under-

First Year Mentor Report (2024-27 Batch) Session:2024-25

DEPART MENT	SL NO	Name of Mentor	Total No. of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
MATHE MATICS	1	Biswajit Mishra	[Total - 30] DME-22-31 to 68, DCS-22-35, DEE- 22-37	-some students attendance and internal mark is incomplete	
	2	Biswajit Samal	[Total- 28] DME-22-01 to 30, LE- 23-1TO 6DCE-22-03, 12	-some students attendance and internal mark and payment details is incomplete.	
PHYSICS	3	Sushree S. Satpathy	[Total- 25] DEE-22-01 To 28	-All fields Updated.	
CHEMISTRY	4	Amrita A.Nanda	[Total- 26] DEE-22-29 To 55	- All fields Updated.	
	5	Jyotrimayee Behera	[Total- 19] DEE-22-56 To 66,LE-23- 1To 6, DCS-22-09,40, 36	-attendance of some students incomplete	
ENGLISH	6	Subrat ku.Behera	[Total-12] DCE-22-21 To 39	-Absent in meeting&Not shown his mentor file as he is in leave	
	7	Amruta Satpathy	[Total-18] DCE-22-40 To 54, DCE- LE-23-01to 4.	-All fields(photo/payment details/attendance/internal mark) incomplete	
CIVIL	8	Kiranbala Behera	[Total-12] DCE-22-01 To 20	-Some students attendance and internal mark is incomplete.	
MECHANICAL	9	Sarojkanta Mohapatra	[Total- 15] DMI-22-01 To 30	Some students attendance is incomplete.	
	10	Minaketana Sahoo	[Total- 22] DMI-22-47 To 59, DMI- LE-23-1 To 10	-Photographs of some students needs to be pasted. Rest updated.	
ELECTRICAL	11	Prajyan P. Kabi	[Total- 12] DMI-22-31 To 45	Student calling report to be updated. Rest updated.	
COMPUTER SCIENCE	12	Aparna Priyadarshini	[Total- 30] DCS-22-31 To 45, DCS- LE 23-1To 15	All fields Updated	
	13	Asmita Priyadarshini	[Total- 23] DCS-22-01 To 30	- incomplete mentor file last week,.	


SECOND YEAR MENTOR REPORT (2023-26) Batch Session-2024-25

Branch	SL NO	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Electrical Engg.	1	Sunandita Sahoo	[Total- 38] DEE-23-01 To 38	-Photograph of some students to be pasted.,Internal marks of odd sem, 2024-25 to be updated. Rest updated.	
	2	Amarendra behera	[Total- 32] DEE-23-39 To 65 DEE-LE-24-1To 05	- All fields Updated	
Mechanical Engg.	3	Biswajit Mishra(ME)	[Total - 37] DME-23-1 to 37	- All fields Updated	
	4	Somanath Sethy	[Total- 38] DME-23-38 to 68, DME-LE-24-1TO 6	-Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	

Civil Engg	5	Satya Prakash Rout	[Total-14] DCE-23-01 To 14	-Photograph of some students to be pasted. - Calling report for Jan 2025 to be updated. Rest updated.
	6	Kedarnath Behera	[Total-14] DCE-23-15 To 28	- Calling report for Oct to Dec 2024 & Jan 2025 to be updated. Rest updated.
	7	Manmohan Murmu	[Total-14] DCE-23-29 To 42	-Not maintained.
Mining Engg	8	Biswambar Majhi	[Total- 13] DMI-23-01 To 13	-All fields Updated
	9	Binay Mohapatra	[Total- 13] DMI-23-14 To 26	-All fields Updated
	10	Tapas Samal	[Total- 12] DMI-23-27 To 37	-Photographs of some students needs to be pasted. Rest updated.
Computer Sc & Engg	11	Smrutimayee Mishra	[Total- 32] DCS-23-01 To 32,	Student calling report to be updated. Rest updated.
	12	Jayanta K.Behera	[Total- 32] DCS-23-33 To 64	- Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.

Third Year Mentor Report (2022-25 Batch) Session:2024-25

Branch	SL N O	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Mechanical Engg	1	Girish Ch Swain	[Total – 30] DME-22-31 to 68, DCS-22-35, DEE- 22-37	-Photograpg of some students to be pasted. -Internal marks of odd sem, 2024-25 to be updated. Rest updated.	
	2	Mihir Ku Swain	[Total- 28] DME-22-01 to 30, DME-LE-23-1TO 6 DCE-22-03, 12	- All fields Updated	
Electrical Engg	3	Ananta Ku Sahoo	[Total- 25] DEE-22-01 To 28	- All fields Updated	
	4	Manmohan Panda	[Total- 26] DEE-22-29 To 55	-Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	
	5	Pragyan Paramita Kabi	[Total- 19] DEE-22-56 To 66, DEE-LE-23-1To 6, DCS-22-09, 40, DCE-22-36	-Photograph of some students to be pasted. Rest updated.	
Civil Engg	6	Satya Pr Rout	[Total-12] DCE-22-21 To 39	-Photograpg of some students to be pasted. - Calling report for Jan 2025 to be updated. Rest updated.	
	7	Manmohan Murmu	[Total-18] DCE-22-40 To 54, DCE-LE-23-01to 4.	- Calling report for Oct to Dec 2024 & Jan 2025 to be updated. Rest updated.	
	8	Kedarnath Behera	[Total-12] DCE-22-01 To 20	-Not maintained.	
Mining Engg	9	Binay Mohapatra	[Total- 15] DMI-22-01 To 30	-All fields Updated	
	10	Biswambhar Majhi	[Total- 22] DMI-22-47 To 59, DMI-LE-23-1 To 10	-All fields Updated	
	11	Tapas Samal	[Total- 12] DMI-22-31 To 45	-Photographs of some students needs to be pasted. Rest updated.	
Computer Sc & Engg	12	Smrutimayee Mishra	[Total- 30] DCS-22-31 To 45, DCS-LE 23-1To 15	Student calling report to be updated. Rest updated.	
	13	Jayanta Ku Behera	[Total- 23] DCS-22-01 To 30	- Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	


9/10/2024
Chief Mentor


Principal



SYNERGY SCHOOL OF ENGINEERING

Banamali Prasad, Dhenkanal-759001

STUDENT-MENTOR MEETING

Department of Electrical Engineering NOTICE

Date: 04th October 2024

All students under the mentorship of **Prof. A.K Sahoo** are hereby informed that a **Mentorial Meeting** has been scheduled as per the details given below:

Date: 06th October 2024 (Friday)

Time: 10:30 AM

Venue: Room No. 203C, Academic Block

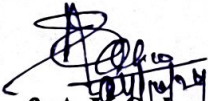
Agenda:

- Review of academic performance and attendance
- Discussion on any personal or academic concerns
- Submission/update of proctorial records
- Preparation for upcoming internal examinations
- Any student grievances

Attendance is compulsory. Students are advised to bring their latest academic records and come prepared with any queries or issues they wish to discuss.

For any genuine reason of absence, prior permission must be taken.

Issued by:


Prof. A.K Sahoo
Faculty Mentor

Department of Electrical Engineering



SYNERGY SCHOOL OF ENGINEERING

Banamali Prasad, Dhenkanal-759001

OFFICE OF THE CHIEF MENTOR NOTICE

Date: 16th September 2024

Subject: Notice for Mentorial Committee Meeting

All members of the **Mentorial Committee** are hereby informed that a meeting of the committee has been scheduled as per the following details:

Date: 20th September 2024 (Saturday)

Time: 3:00 PM

Venue: Conference Room, Admin Block

Agenda of the Meeting :

- Review of previous meeting minutes
- Analysis of students' attendance and academic performance reports
- Discussion on recent disciplinary cases and corrective measures
- Finalization of schedule for Parent-Proctor interaction
- Review of mentorial record submission
- Suggestions for improving the effectiveness of the mentorial system
- Any other matter with the permission of the Chair
- All members are requested to attend the meeting punctually and come prepared with relevant reports and suggestions.

Issued by:

Prof. A.K Sahoo

Chief Mentor

Synergy School of Engineering



SYNERGY SCHOOL OF ENGINEERING, DHENKANAL

CHIEF - MENTOR REPORT

PRINCIPAL,

Dt.10/08/24

As per report given by concerned mentor coordinators of three years the mentor reports of the of different department of June & July'2024 mentioned as under-

Second Year (3rd-Semester)Mentor Report (2023-26 Batch) Session:2024-25

	SL NO	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Electrical Engg.	1	Sunandita Sahoo	[Total- 38] DEE-23-01 To 38	-Photograph of some students to be pasted.,Internal marks of odd sem, 2024-25 to be updated. Rest updated.	
	2	Amarendra behera	[Total- 32] DEE-23-39 To 65 DEE-LE-24-1To 05	- All fields Updated	
Mechanical Engg.	3	Biswajit Mishra(ME)	[Total - 37] DME-23-1 to 37	- All fields Updated	
	4	Somanath Sethy	[Total- 38] DME-23-38 to 68, DME-LE-24-1TO 6	-Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	
Civil Engg	5	Satya Prakash Rout	[Total-14] DCE-23-01 To 14	-Photograph of some students to be pasted. - Calling report for Jan 2025 to be updated. Rest updated.	
	6	Kedarnath Behera	[Total-14] DCE-23-15 To 28	- Calling report for Oct to Dec 2024 & Jan 2025 to be updated. Rest updated.	
	7	Manmohan Murmu	[Total-14] DCE-23-29 To 42	-Not maintained.	
Mining Engg	8	Biswambar Majhi	[Total- 13] DMI-23-01 To 13	-All fields Updated	
	9	Binay Mohapatra	[Total- 13] DMI-23-14 To 26	-All fields Updated	
	10	Tapas Samal	[Total- 12] DMI-23-27 To 37	-Photographs of some students needs to be pasted. Rest updated.	
Computer Sc & Engg	11	Smrutimayee Mishra	[Total- 32] DCS-23-01 To 32,	Student calling report to be updated. Rest updated.	
	12	Jayanta K.Behera	[Total- 32] DCS-23-33 To 64	- Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	

Third Year Mentor Report (2022-25 Batch) Session:2024-25

Branch	SL NO	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Mechanical Engg	1	Girish Ch Swain	[Total - 30] DME-22-31 to 68, DCS-22-35, DEE- 22-37	-Photograpg of some students to be pasted. -Internal marks of odd sem, 2024-25 to be updated. Rest updated.	
	2	Mihir Ku Swain	[Total- 28] DME-22-01 to 30, DME-LE-23-1TO 6 DCE-22-03, 12	- All fields Updated	
Electrical Engg	3	Ananta Ku Sahoo	[Total- 25] DEE-22-01 To 28	- All fields Updated	
	4	Manmohan Panda	[Total- 26] DEE-22-29 To 55	-Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	
	5	Pragyan Paramita Kabi	[Total- 19] DEE-22-56 To 66, DEE-LE-23-1To 6, DCS-22-09,,DCE22-36	-Photograph of some students to be pasted. Rest updated.	

Civil Engg	6	Satya Pr Rout	[Total-12] DCE-22-21 To 39	-Photograpg of some students to be pasted. - Calling report for Jan 2025 to be updated. Rest updated.	
	7	Manmohan Murmu	[Total-18] DCE-22-40 To 54, DCE-LE-23-01to 4.	- Calling report for Oct to Dec 2024 & Jan 2025 to be updated. Rest updated.	
	8	Kedarnath Behera	[Total-12] DCE-22-01 To 20	-Not maintained.	
Mining Engg	9	Binay Mohapatra	[Total- 15] DMI-22-01 To 30	-All fields Updated	
	10	Biswambhar Majhi	[Total- 22] DMI-22-47 To 59, DMI- LE-23-1 To 10	-All fields Updated	
	11	Tapas Samal	[Total- 12] DMI-22-31 To 45	-Photographs of some students needs to be pasted. Rest updated.	
Computer Sc & Engg	12	Smrutimayee Mishra	[Total- 30] DCS-22-31 To 45, DCS-LE 23-1To 15	Student calling report to be updated. Rest updated.	
	13	Jayanta Ku Behera	[Total- 23] DCS-22-01 To 30	- Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	


Chief Mentor


Principal



SYNERGY SCHOOL OF ENGINEERING

Banamali Prasad, Dhenkanal-759001

PROCEEDINGS OF THE MENTORIAL COMMITTEE MEETING

Meeting No.: 07/2024

Date: 20th August 2024

Time: 3:00 PM – 4:30 PM

Venue: Conference Room – Admin Block

Chairperson: Prof. S.K. Nayak, Principal

Convener: Prof. A.K. Sahoo, Chief Mentor

Agenda:

- Review of previous meeting minutes
- Discussion on student attendance and performance
- Disciplinary issues and actions
- Mentorship record submission status
- Planning for parent-Mentor interaction
- Any other matter with the permission of the Chair

Proceedings:

Confirmation of Previous Minutes:

The minutes of the previous meeting held on 10th June 2023 were reviewed and confirmed.

Attendance and Performance:

- Proctors submitted summaries of students with <75% attendance.
- Faculty advised to mentor weak students individually.
- Extra remedial classes for weak students recommended.

Disciplinary Issues:

- Two cases of misconduct reported from the hostel premises.
- Committee resolved to issue written warnings and call parents for counseling.
- Suggestion made to conduct awareness sessions on code of conduct.

Proctorial Record Submission:

- 80% Mentors submitted records in the prescribed format.
- Deadline for submission of pending records extended to 4th September 2023.

Parent-Proctor Interaction:

- Scheduled for 3rd September 2024.
- Each proctor to contact parents of academically weak or irregular students.
- A template communication letter will be circulated.

Any Other Matter:


- A suggestion was made to include career counseling sessions under Mentorship duties.
- Committee agreed to explore collaboration with the Training & Placement Cell.

Resolutions Passed:

- Disciplinary action on the reported students will be taken as per institutional rules.
- Mentorship records may be digitized from next semester.
- Parent-Mentor interaction to be made a regular semester-wise event.

Meeting Adjourned:

The meeting ended with a vote of thanks by the Chief Mentor at 4:30 PM.


Prof. S.K. Nayak
Principal & Chairperson


Prof. A.K. Sahoo
Chief Mentor



SYNERGY SCHOOL OF ENGINEERING

Banamali Prasad, Dhenkanal-759001

PROCTORIAL / MENTORIAL SYSTEM

No:-

Date:- 02.07.2024.

The Proctorial System is primarily a **disciplinary and administrative framework** in academic institutions. It is managed by designated faculty members (called *Mentors*) to maintain **discipline, monitor student behavior**, and ensure adherence to institutional rules. The Mentor System is also a guidance and support framework, where faculty members act as mentors to guide students in their **academic, personal, and career development**.

Key Features:

- Mentors are assigned a group of students to oversee.
- Focuses on **discipline, attendance, and conduct-related issues**.
- Students report to their proctor for permissions, complaints, and grievances.
- Maintains records of behavior and academic performance.
- Helps in preventing ragging, indiscipline, and other misconduct.
- Focuses on **student development, motivation, counseling**, and emotional support.
- Mentors help in **career planning**, academic improvement, and **psychological well-being**.
- Regular interactions between mentor and mentee.
- Encourages students to share personal or academic difficulties.
- Builds strong student-teacher relationships.

Purpose:

- To enforce discipline and provide a structured channel for addressing student concerns related to institutional rules and conduct.
- To nurture students holistically by offering **academic guidance and emotional support**, leading to better performance and overall development.

Objectives of Mentorial System

- **Maintain Discipline:** To ensure discipline and decorum within the institution by monitoring student behavior.
- **Enforce Institutional Rules:** To help implement and uphold the rules, regulations, and code of conduct effectively.
- **Monitor Attendance and Performance:** To regularly track student attendance and academic performance for timely intervention.
- **Address Student Grievances:** To provide a channel through which students can report issues or grievances related to conduct, peer interactions, or institutional matters.
- **Prevent Unethical Practices:** To curb issues like ragging, bullying, misconduct, and examination malpractice.
- **Promote Accountability:** To instill a sense of responsibility among students for their actions and behavior.
- **Serve as a Liaison:** To act as a bridge between students and higher authorities for disciplinary or administrative concerns.

Key Functions of Mentorial System

The **function of a proctor** (also called a **mentor teacher, academic advisor, or guardian faculty**) depends on the context—most commonly in schools, colleges, or during exams. Here are the main functions:

1. Academic Support

- Monitor and guide the academic progress of students.
- Help students plan their studies and improve performance.
- Identify learning difficulties and refer for help if needed.



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2. Personal Guidance

- Act as a counselor for students' personal and emotional concerns.
- Help students deal with stress, peer pressure, or family issues.

3. Discipline and Behavior Monitoring

- Ensure students follow the institution's code of conduct.
- Help in resolving disciplinary issues amicably.

4. Attendance and Performance Monitoring

- Track attendance, academic records, and overall performance.
- Inform parents or guardians if necessary.

5. Career and Skill Guidance

- Advise students on career paths, internships, or higher studies.
- Encourage participation in extracurricular and co-curricular activities.

6. Liaison Role

- Act as a link between students, parents, and the institution.
- Convey student grievances to the administration.

7. Exam Invigilation (in exam settings)

- Ensure fairness during exams.
- Prevent malpractice and maintain discipline.

Key Steps in the Mentorial Process:

1. Assignment of Proctors

- Each student is assigned to a faculty member (proctor).
- The proctor is responsible for a fixed number of students (e.g., 20–30 students).

2. Regular Monitoring

- Proctors maintain a **proctorial record** for each student.
- They monitor academic performance, attendance, and overall behavior.
- Regular meetings (monthly or semester-wise) are conducted with students.

3. Counseling and Mentoring

- The proctor offers **emotional and academic support**.
- Helps students set academic goals and manage stress.
- Guides on issues like time management, discipline, or peer pressure.

4. Feedback and Communication

- The proctor keeps communication lines open between **students, parents, and the institution**.
- In case of poor academic performance or disciplinary issues, the proctor contacts parents or takes corrective steps.

5. Documentation

- Each interaction or update is recorded in the **proctorial logbook** or digital system.
- Includes remarks on behavior, achievements, problems, and suggestions.

6. Disciplinary Role (if needed)

- If a student violates institutional rules, the proctor investigates or reports the matter to higher authorities.
- Can recommend counseling, warnings, or action depending on the case.


Principal

SSE, Dhenkanal