Alumni Association Committee – Roles & responsibilities

- To serve as a liaison between the Alma mater and the Alumni Community
- To create a strong Alumni Association for the institute. Coordinate Guest talks, Motivational talks, Career Development talks, and Guidance on Higher studies to the current students.
- Effort in registering alumni of the old batch who are not in the alumni association.
- New ideas in order to keep alumni constantly in touch with the organization.
- To support Alma maters to identify alumni as jury members (if required) for co curricular and extracurricular activities conducted by the department/ institute.
- Organize social awareness program among the Alumni community.
- Support Alma maters in maintaining an up-to-date Alumni database, capturing contact details, and biographical and career information of Alumni.
- Support Alma maters to keep the alumni community aware of the institution's developments and achievements.
- To support Alma maters to connect industry and institution by setting up a unit that benefits our present students, institution, and the industry.
- To plan and support Alma maters to organize events/programs like Alumni Meet/reunions, professional development, Entrepreneurs meet, Job Mela, Sports competitions, Alumni Recognition banquet, Social awareness program, and other special events.
- To identify and follow up with former students who have the potential to become mentors or provide placement support to current students. To support and encourage financially poor students at the college and raise funds for the same.
- Plan the Best Outgoing Student Award and raise funds from the alumni.
- Plan meetings at least once a month.
- Review and recommend candidates for the alumni recognition award.
- Adopt the Alumni Association's core values of excellence, lifelong relationships, Lifelong learning, and advocacy.
- Raise funds for Alumni Association activities through existing alumni contributions or sponsorships.

Subrat Kumar Behera