

# **LIST OF MENTORS OF 1<sup>st</sup> YEAR WITH ASSIGNED STUDENT (2023-24)**

SL NO	NAME OF THE FACULTY	ROLL NO ALLOTTED.	TOTAL NO OF STUDENT ASSIGNED.
1	Prof.Biswajit Mishra	DEE – 23 -01 TO DEE-23-38	38
2	Prof.Biswajit Samal	DEE-23-39 TO DEE-23-65	32
3	Prof.Sushree S. Satpathy	DME-23-01 TO DME-23-37	37
4	Prof.Amrita A.Nanda	DME-23-38 TO DME-23-68	28
5	Prof.Jyotrimayee Behera	DCE-23-01 TO DCE-23-14	14
6	Prof.Subrat ku.Behera	DCE-23-15 TO DCE-23-28	14
7	Prof.Amruta Satpathy	DCE-23-29 TO DCE-23-42	14
8	Er.Kiranbala Behera	DMI-23-01 TO DMI-23-13	13
9	Er.Sarojkanta Mohapatra	DMI-23-14 TO DMI-23-26	13
10	Er.Minaketana Sahoo	DMI-23-27 TO DMI-23-37	12
11	Er.Prajyan P. Kabi	DCS-23-01 TO DCS-23-32	32
12	Er.Aparna Priyadarshini	DCS-23 -33 TO DCS-23 -64	32
13	Er.Asmita Priyadarshini	DEE – 23 -01 TO DEE-23-38	38

*K. Behera*  
31/9/2023  
SIGNATURE  
1<sup>st</sup> YR MENTOR COORDINATOR

*A. Sahoo*  
04.09.23  
SIGNATURE  
CHIEF MENTOR


*[Signature]*  
04.09.23  
PRINCIPAL  
SSE ,DHENKANAL

# LIST OF MENTORS OF 2<sup>nd</sup> YEAR WITH ASSIGNED STUDENT (2023-24)

	NAME OF THE FACULTY	ROLL NO. ALLOTTED.	TOTAL NO. OF STUDENT ASSIGNED.
1	Er.Sunandita Sahoo Prof.Sanjay S. Mohapatra	DME-22-31 to 68, DCS-22-35, DEE- 22-37	30
2	Prof.Amarendra behera	DME-22-01 to 30,LE-23-1To6DCE-2203,12	28
3	Prof.Biswajit Mishra(ME) Prof. Debasish Rout	DEE-22-01 To 28	25
4	Er.Somanath Sethy Er. S.S.Tripathy	DEE-22-29 To 55	26
5	Prof.Satya Prakash Rout Er.Madhusmita Sahoo	DEE-22-56 To 66,LE-23-1To 6, DCS-22-09,40, 36	19
6	Er.Kedarnath Behera Prof.Ritanjali Nanda	DCE-22-21 To 39	12
7	Er.Manmohan Murmu	DCE-22-40 To 54, DCE-LE-23-01to 4.	18
8	Prof.Biswambar Majhi Er. Abhilash Mishra	DCE-22-01 To 20	12
9	Prof.Binay Mohapatra Er.Debasish Sahoo	DMI-22-01 To 30	15
10	Er.Tapas Samal	DMI-22-47 To 59, DMI-LE-23-1 To 10	22
11	Prof.Smrutimayee Mishra	DMI-22-31 To 45	12
12	Prof.Jayanta Kumar Behera	DCS-22-31 To 45, DCS-LE 23-1To 15	30


  
SIGNATURE  
2<sup>ND</sup> YR MENTOR COORDINATOR

  
SIGNATURE  
CHIEF MENTOR


  
SIGNATURE  
PRINCIPAL  
SSE ,DHENKANAL

# **LIST OF MENTORS OF 3<sup>rd</sup> YEAR WITH ASSIGNED STUDENT (2023-24)**

SL NO	NAME OF THE FACULTY	ROLL NO. ALLOTTED.	TOTAL NO. OF STUDENT ASSIGNED.
1	Prof.Girish Ch Swain Prof, Chandana Subudhi	DME-21-31 to 68, DCS-21-35, DEE- 21-37	30
2	Er. Mihir Kumar Swain Prof. Sushree S. Mohapatra	DME-21-01 to 30, DME-LE-22-1TO 6 DCE-21-03, 12	28
3	Prof.Ananta Ku Sahoo Prof. Ellora Das	DEE-21-01 To 28	25
4	Prof.Manmohan Panda Prof.Sanjay S. Mohapatra	DEE-21-29 To 55	26
5	Er. Pragyan Paramita Kabi	DEE-21-56 To 66, DEE-LE-22-1To 6, DCS-21-09, 40, DCE-21-36	19
6	Prof.Satya Pr. Rout	DCE-21-21 To 39	12
7	Er.Manmohan Murmu Er.Madhusmita Sahoo	DCE-21-40 To 54, DCE-LE-22-01to 4.	18
8	Er.Kedarnath Behera Prof. Kuhudi Biswal	DCE-21-01 To 20	12
9	Prof.Binay Mohapatra Prof.Mahesh Munda	DMI-21-01 To 30	15
10	Prof.Biswambhar Majhi Er. Abhilash Mishra	DMI-21-47 To 59, DMI-LE-22-1 To 10	22
11	Er.Tapas Samal Prof. Kousik Kumar Nayek	DMI-21-31 To 45	12

  
 SIGNATURE  
 3<sup>rd</sup> YR MENTOR COORDINATOR

  
 SIGNATURE  
 CHIEF MENTOR

  
 PRINCIPAL  
 SSE ,DHENKANAL





# SYNERGY SCHOOL OF ENGINEERING

Banamali Prasad, Dhenkanal-759001

## PROCTORIAL / MENTORIAL SYSTEM

No:- SSE/2022/812

Date:- 11.07.2022

The Proctorial System is primarily a **disciplinary and administrative framework** in academic institutions. It is managed by designated faculty members (called *Mentors*) to maintain **discipline, monitor student behavior**, and ensure adherence to institutional rules. The Mentor System is also a guidance and support framework, where faculty members act as mentors to guide students in their **academic, personal, and career development**.

### Key Features:

- Mentors are assigned a group of students to oversee.
- Focuses on **discipline, attendance, and conduct-related issues**.
- Students report to their proctor for permissions, complaints, and grievances.
- Maintains records of behavior and academic performance.
- Helps in preventing ragging, indiscipline, and other misconduct.
- Focuses on **student development, motivation, counseling**, and emotional support.
- Mentors help in **career planning**, academic improvement, and **psychological well-being**.
- Regular interactions between mentor and mentee.
- Encourages students to share personal or academic difficulties.
- Builds strong student-teacher relationships.

### Purpose:

- To enforce discipline and provide a structured channel for addressing student concerns related to institutional rules and conduct.
- To nurture students holistically by offering **academic guidance and emotional support**, leading to better performance and overall development.

### Objectives of Mentorial System

- **Maintain Discipline:** To ensure discipline and decorum within the institution by monitoring student behavior.
- **Enforce Institutional Rules:** To help implement and uphold the rules, regulations, and code of conduct effectively.
- **Monitor Attendance and Performance:** To regularly track student attendance and academic performance for timely intervention.
- **Address Student Grievances:** To provide a channel through which students can report issues or grievances related to conduct, peer interactions, or institutional matters.
- **Prevent Unethical Practices:** To curb issues like ragging, bullying, misconduct, and examination malpractice.
- **Promote Accountability:** To instill a sense of responsibility among students for their actions and behavior.
- **Serve as a Liaison:** To act as a bridge between students and higher authorities for disciplinary or administrative concerns.

### Key Functions of Mentorial System

The **function of a proctor** (also called a **mentor teacher, academic advisor, or guardian faculty**) depends on the context—most commonly in schools, colleges, or during exams. Here are the main functions:

#### **1. Academic Support**

- Monitor and guide the academic progress of students.
- Help students plan their studies and improve performance.
- Identify learning difficulties and refer for help if needed.





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## 2. Personal Guidance

- Act as a counselor for students' personal and emotional concerns.
- Help students deal with stress, peer pressure, or family issues.

## 3. Discipline and Behavior Monitoring

- Ensure students follow the institution's code of conduct.
- Help in resolving disciplinary issues amicably.

## 4. Attendance and Performance Monitoring

- Track attendance, academic records, and overall performance.
- Inform parents or guardians if necessary.

## 5. Career and Skill Guidance

- Advise students on career paths, internships, or higher studies.
- Encourage participation in extracurricular and co-curricular activities.

## 6. Liaison Role

- Act as a link between students, parents, and the institution.
- Convey student grievances to the administration.

## 7. Exam Invigilation (in exam settings)

- Ensure fairness during exams.
- Prevent malpractice and maintain discipline.

## Key Steps in the Mentorial Process:

### 1. Assignment of Proctors

- Each student is assigned to a faculty member (proctor).
- The proctor is responsible for a fixed number of students (e.g., 20–30 students).

### 2. Regular Monitoring

- Proctors maintain a **proctorial record** for each student.
- They monitor academic performance, attendance, and overall behavior.
- Regular meetings (monthly or semester-wise) are conducted with students.

### 3. Counseling and Mentoring

- The proctor offers **emotional and academic support**.
- Helps students set academic goals and manage stress.
- Guides on issues like time management, discipline, or peer pressure.

### 4. Feedback and Communication

- The proctor keeps communication lines open between **students, parents, and the institution**.
- In case of poor academic performance or disciplinary issues, the proctor contacts parents or takes corrective steps.

### 5. Documentation

- Each interaction or update is recorded in the **proctorial logbook** or digital system.
- Includes remarks on behavior, achievements, problems, and suggestions.

### 6. Disciplinary Role (if needed)

- If a student violates institutional rules, the proctor investigates or reports the matter to higher authorities.
- Can recommend counseling, warnings, or action depending on the case.

*[Handwritten signatures of faculty members and the Principal]*

**Principal**  
SSE, Dhenkanal



# SYNERGY SCHOOL OF ENGINEERING

Banamali Prasad, Dhenkanal-759001

## OFFICE OF THE CHIEF MENTOR NOTICE

**Date:** 06<sup>th</sup> September 2023

**Subject: Notice for Mentorial Committee Meeting**

All members of the **Mentorial Committee** are hereby informed that a meeting of the committee has been scheduled as per the following details:

**Date:** 10<sup>th</sup> September 2023 (Saturday)

**Time:** 2:00 PM

**Venue:** Conference Room, Admin Block

**Agenda of the Meeting :**

- Review of previous meeting minutes
- Analysis of students' attendance and academic performance reports
- Discussion on recent disciplinary cases and corrective measures
- Finalization of schedule for Parent-Proctor interaction
- Review of mentorial record submission
- Suggestions for improving the effectiveness of the mentorial system
- Any other matter with the permission of the Chair
- All members are requested to attend the meeting punctually and come prepared with relevant reports and suggestions.

**Issued by:**

**Prof. A.K Sahoo**  
Chief Mentor  
Synergy School of Engineering





# SYNERGY SCHOOL OF ENGINEERING

Banamali Prasad, Dhenkanal-759001

## PROCEEDINGS OF THE MENTORIAL COMMITTEE MEETING

Meeting No.: 05/2023

Date: 10<sup>th</sup> September 2023

Time: 2:00 PM – 3:30 PM

Venue: Conference Room – Admin Block

Chairperson: Prof. S.K. Nayak, Principal

Convener: Prof. A.K. Sahoo, Chief Mentor

### Agenda:

- Review of previous meeting minutes
- Discussion on student attendance and performance
- Disciplinary issues and actions
- Mentorship record submission status
- Planning for parent-Mentor interaction
- Any other matter with the permission of the Chair

### Proceedings:

#### Confirmation of Previous Minutes:

The minutes of the previous meeting held on 10<sup>th</sup> June 2023 were reviewed and confirmed.

#### Attendance and Performance:

- Proctors submitted summaries of students with <75% attendance.
- Faculty advised to mentor weak students individually.
- Extra remedial classes for weak students recommended.

#### Disciplinary Issues:

- Two cases of misconduct reported from the hostel premises.
- Committee resolved to issue written warnings and call parents for counseling.
- Suggestion made to conduct awareness sessions on code of conduct.

#### Proctorial Record Submission:

- 80% Mentors submitted records in the prescribed format.
- Deadline for submission of pending records extended to 17<sup>th</sup> September 2023.

#### Parent-Proctor Interaction:

- Scheduled for 30 September 2023.
- Each proctor to contact parents of academically weak or irregular students.
- A template communication letter will be circulated.

#### Any Other Matter:


- A suggestion was made to include career counseling sessions under Mentorship duties.
- Committee agreed to explore collaboration with the Training & Placement Cell.


#### Resolutions Passed:

- Disciplinary action on the reported students will be taken as per institutional rules.
- Mentorship records may be digitized from next semester.
- Parent-Mentor interaction to be made a regular semester-wise event.

#### Meeting Adjourned:

The meeting ended with a vote of thanks by the Chief Mentor at 3:30 PM.

  
Prof. S.K. Nayak  
Principal & Chairperson

  
Prof. A.K. Sahoo  
Chief Mentor



# SYNERGY SCHOOL OF ENGINEERING

Banamali Prasad, Dhenkanal-759001

## STUDENT-MENTOR MEETING

### Department of Electrical Engineering NOTICE

**Date:** 04<sup>th</sup> September 2023

All students under the mentorship of **Prof. A.K Sahoo** are hereby informed that a **Mentorial Meeting** has been scheduled as per the details given below:

**Date:** 06<sup>th</sup> September 2023 (Friday)

**Time:** 11:30 AM

**Venue:** Room No. 203C, Academic Block

#### Agenda:

- Review of academic performance and attendance
- Discussion on any personal or academic concerns
- Submission/update of proctorial records
- Preparation for upcoming internal examinations
- Any student grievances

**Attendance is compulsory.** Students are advised to bring their latest academic records and come prepared with any queries or issues they wish to discuss.

For any genuine reason of absence, prior permission must be taken.

**Issued by:**

  
**Prof. A.K Sahoo**

Faculty Mentor

Department of Electrical Engineering





# SYNERGY SCHOOL OF ENGINEERING, DHENKANAL

## CHIEF - MENTOR REPORT

### PRINCIPAL,

Dt.10/11/23

As per report given by concerned mentor coordinators of three years the mentor reports of the of different department of September&October'2023 mentioned as under-

### First Year Mentor Report (2023-26 Batch) Session:2023-24

DEPART MENT	SL NO	Name of Mentor	Total No. of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
MATHE MATICS	1	Biswajit Mishra	[Total - 30] DME-23-31 to 68, DCS-23-35, DEE- 23-37	Payment details and attendance is incomplete	
	2	Biswajit Samal	[Total- 28] DME-23-01 to 30,DCE- 23-03, 12	Absent in meeting&Not shown his mentor file till date	
PHYSICS	3	Sushree S. Satpathy	[Total- 25] DEE-23-01 To 28	- Some students Payment details and attendance is incomplete	
CHEMESTRY	4	Amrita A.Nanda	[Total- 26] DEE-23-29 To 55	-some students attendance and internal mark is incomplete	
	5	Jyotrimayee Behera	[Total- 19] DEE-23-56 To 66,DCS- 22-09,40, 36	-some students attendance and internal mark and payment details is incomplete.	
ENGLISH	6	Subrat ku.Behera	[Total-12] DCE-23-21 To 39	-All fields Updated.	
	7	Amruta Satpathy	[Total-18] DCE-23-40 To 54, DCE-	- All fields Updated.	
CIVIL	8	Kiranbala Behera	[Total-12] DCE-23-01 To 20	-attendance of some students incomplete	
MECHANICAL	9	Sarojkanta Mohapatra	[Total- 15] DMI-23-01 To 30	-Absent in meeting&Not shown his mentor file as he is in leave	
	10	Minaketana Sahoo	[Total- 22] DMI-23-47 To 59,	-All fields(photo/payment details/attendance/internal mark) incomplete	
ELECTRICAL	11	Prajyan P. Kabi	[Total- 12] DMI-23-31 To 45	-Some students attendance and internal mark is incomplete.	
COMPUTER SCIENCE	12	Aparna Priyadarshini	[Total- 30] DCS-23-31 To 45,	Some students attendance is incomplete.	
	13	Asmita Priyadarshini	[Total- 23] DCS-23-01 To 30	- she was assignedB.samal(math)'s incomple mentor file last week,.	

Branch	SL NO	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Electrical Engg.	1	Sunandita Sahoo	[Total- 38] DEE-22-01 To 38	-Photograph of some students to be pasted.,Internal marks of odd sem, 2024-25 to be updated. Rest updated.	
	2	Amarendra behera	[Total- 32] DEE-22-39 To 65 DEE-LE-23-1To 05	- All fields Updated	
Mechanical Engg.	3	Biswajit Mishra(ME)	[Total - 37] DME-22-1 to 37	- All fields Updated	
	4	Somanath Sethy	[Total- 38] DME-22-38 to 68,	-Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	





			DME-LE-24-1TO 6		
Civil Engg	5	Satya Prakash Rout	[Total-14] DCE-22-01 To 14	-Photograph of some students to be pasted. - Calling report for Jan 2025 to be updated. Rest updated.	
	6	Kedarnath Behera	[Total-14] DCE-22-15 To 28	- Calling report for Oct to Dec 2024 & Jan 2025 to be updated. Rest updated.	
	7	Manmohan Murmu	[Total-14] DCE-22-29 To 42	-Not maintained.	
Mining Engg	8	Biswambar Majhi	[Total- 13] DMI-22-01 To 13	-All fields Updated	
	9	Binay Mohapatra	[Total- 13] DMI-22-14 To 26	-All fields Updated	
	10	Tapas Samal	[Total- 12] DMI-22-27 To 37	-Photographs of some students needs to be pasted. Rest updated.	
Computer Sc & Engg	11	Smrutimayee Mishra	[Total- 32] DCS-22-01 To 32,	Student calling report to be updated. Rest updated.	
	12	Jayanta K.Behera	[Total- 32] DCS-22-33 To 64	- Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	

### Third Year Mentor Report (2021-24Batch) Session:2023-24

Branch	SL N O	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Mechanical Engg	1	Girish Ch Swain	[Total – 30] DME-21-31 to 68, DCS-21-35, DEE- 21-37	-Photograpg of some students to be pasted. -Internal marks of odd sem, 2024-25 to be updated. Rest updated.	
	2	Mihir Ku Swain	[Total- 28] DME-21-01 to 30, DME-LE-22-1TO 6 DCE-21-03, 12	- All fields Updated	
Electrical Engg	3	Ananta Ku Sahoo	[Total- 25] DEE-21-01 To 28	- All fields Updated	
	4	Manmohan Panda	[Total- 26] DEE-21-29 To 55	-Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	
	5	Pragyan Paramita Kabi	[Total- 19] DEE-21-56 To 66, DEE-LE-22-1To 6, DCS-21-09, 40, DCE-21-36	-Photograph of some students to be pasted. Rest updated.	
Civil Engg	6	Satya Pr Rout	[Total-12] DCE-21-21 To 39	-Photograpg of some students to be pasted. - Calling report for Jan 2025 to be updated. Rest updated.	
	7	Manmohan Murmu	[Total-18] DCE-21-40 To 54, DCE-LE-22-01to 4.	- Calling report for Oct to Dec 2024 & Jan 2025 to be updated. Rest updated.	
	8	Kedarnath Behera	[Total-12] DCE-21-01 To 20	-Not maintained.	
Mining Engg	9	Binay Mohapatra	[Total- 15] DMI-21-01 To 30	-All fields Updated	
	10	Biswambhar Majhi	[Total- 22] DMI-21-47 To 59, DMI-LE-22-1 To 10	-All fields Updated	
	11	Tapas Samal	[Total- 12] DMI-21-31 To 45	-Photographs of some students needs to be pasted. Rest updated.	
Computer Sc & Engg	12	Smrutimayee Mishra	[Total- 30] DCS-21-31 To 45, DCS-LE 22-1To 15	Student calling report to be updated. Rest updated.	
	13	Jayanta Ku Behera	[Total- 23] DCS-21-01 To 30	- Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	

  
Chief Mentor

  
Principal





# SYNERGY SCHOOL OF ENGINEERING, DHENKANAL

## CHIEF - MENTOR REPORT

### PRINCIPAL

DL10/01/24

As per report given by concerned mentor coordinators of three years the mentor reports of the of different department of November&December'2023 mentioned as under-

### First Year Mentor Report (2024-27 Batch) Session:2024-25

DEPART MENT	SL NO	Name of Mentor	Total No. of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
MATHE MATICS	1	Biswajit Mishra	[Total - 30] DME-23-31 to 68, DCS-23-35, DEE- 23-37	All Men tees files are Updated	
	2	Biswajit Samal	[Total- 28] DME-23-01 to 30,DCE-23- 03, 12	All students attendance are incomplete.	
PHYSICS	3	Sushree S. Satpathy	[Total- 25] DEE-23-01 To 28	All Men tees files are Updated	
CHEMESTRY	4	Amrita A.Nanda	[Total- 26] DEE-23-29 To 55	All Men tees files are Updated	
	5	Jyotrimayee Behera	[Total- 19] DEE-23-58 To 68,DCS-22- 09,40, 36	-some students and payment detail are incomplete.	
ENGLISH	6	Subrat k.Behera	[Total-12] DCE-23-21 To 39	All Men tees files are Updated	
	7	AmrutaSatpathy	[Total-18] DCE-23-40 To 54, DCE-	All Men tees files are Updated	
CIVIL	8	Kiranbala Behera	[Total-12] DCE-23-01 To 20	All Men tees files are Updated	
MECHANICAL	9	Sarojkanta Mohapatra	[Total- 15] DMI-23-01 To 30	-some students attendance and internal mark are incomplete.	
	10	Minaketana Sahoo	[Total- 22] DMI-23-47 To 59,	-All fields(photo/payment details/attendance/internal mark) incomplete	
ELECTRICAL	11	Prajyan P. Kabi	[Total- 12] DMI-23-31 To 45	All Men tees files are Updated	
COMPUTER SCIENCE	12	Aparna Priyadarshini	[Total- 30] DCS-23-31 To 45,	All Men tees files are Updated	
	13	Asmita Priyadarshini	[Total- 23] DCS-23-01 To 30	Some students photos are not attached in the files.	

Branch	SL NO	Name of Mentor	Total No. of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Electrical Engg.	1	Sunandita Sahoo	[Total- 38] DEE-22-01 To 38	All Men tees files are Updated	
	2	Amarendra behera	[Total- 32] DEE-22-39 To 65 DEE-LE-23-1To 05	All Men tees files are Updated	
Mechanical Engg.	3	Biswajit Mishra(ME)	[Total - 37] DME-22-1 to 37	All Men tees files are Updated	
	4	Somanath Sethy	[Total- 38] DME-22-38 to 68, DME-LE- 24-1TO 6	All Men tees files are Updated	
Civil Engg	5	Satya P. Rout	[Total-14] DCE-22-01 To 14	All Men tees files are Updated	
	6	Kedarnath Behera	[Total-14] DCE-22-15 To 28	All Men tees files are Updated	



	7	Manmohan Murmu	[Total-14] DCE-22-29 To 42	All Men tees files are Updated	
Mining Engg	8	Biswambar Majhi	[Total- 13] DMI-22-01 To 13	All Men tees files are Updated	
	9	Binay Mohapatra	[Total- 13] DMI-22-14 To 26	All Men tees files are Updated	
	10	Tapas Samal	[Total- 12] DMI-22-27 To 37	Photo not pasted in 3 no mentor file.	
Computer Sc & Engg	11	Smrutimayee Mishra	[Total- 32] DCS-22-01 To 32,	All Men tees files are Updated	
	12	Jayanta K.Behera	[Total- 32] DCS-22-33 To 64	All Men tees files are Updated	

**Third Year Mentor Report (2022-25 Batch) Session:2024-25**

Branch	SL NO	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Mechanical Engg	1	Girish Ch Swain	[Total - 30] DME-21-31 to 68, DCS-21-35, DEE- 21-37	-All Men tees files are Updated	
	2	Mihir Ku Swain	[Total- 28] DME-21-01 to 30, DME-LE-22-1To 6 DCE-21-03, 12	-All Men tees files are Updated	
Electrical Engg	3	Ananta Ku Sahoo	[Total- 25] DEE-21-01 To 28	-All Men tees files are Updated	
	4	Manmohan Panda	[Total- 26] DEE-21-29 To 55	Attendance of Feb 2025 to be updated. Rest updated.	
	5	Pragyan Paramita Kabi	[Total- 19] DEE-21-56 To 66, DEE-LE-22-1To 6, DCS-21-09, 40, DCE-21-36	Attendance of Feb 2025 to be updated. Rest updated.	
Civil Engg	6	Satya Pr. Rout	[Total-12] DCE-21-21 To 39	Attendance report of Feb 2025 to be updated.	
	7	Manmohan Murmu	[Total-18] DCE-21-40 To 54, DCE-LE-22-01to 4.	- Attendance report of Feb 2025 to be updated.	
	8	Kedarnath Behera	[Total-12] DCE-21-01 To 20	Attendance report of Feb 2025 to be updated.	
Mining Engg	9	Binay Mohapatra	[Total- 15] DMI-21-01 To 30	All Men tees files are Updated	
	10	Biswambhar Majhi	[Total- 22] DMI-21-47 To 59, DMI-LE-22-1 To 10	All Men tees files are Updated	
	11	Tapas Samal	[Total- 12] DMI-21-31 To 45	All Men tees files are Updated	
Computer Sc & Engg	12	Smrutimayee Mishra	[Total- 30] DCS-21-31 To 45, DCS-LE 22-1To 15	Attendance of Feb 2025 to be updated. Rest updated.	
	13	Jayanta Ku Behera	[Total- 23] DCS-21-01 To 30	Attendance of Feb 2025 to be updated. Rest updated.	

  
Chief Mentor

  
Principal





# ENERGY SCHOOL OF ENGINEERING, DHENKANAL

## CHIEF - MENTOR REPORT

**PRINCIPAL,**

Dt.10/04/24

As per report given by concerned mentor coordinators of three years the mentor reports of the of different department of February&March'2024 mentioned as under-

### First Year(2nd Semester) Mentor Report (2023-26 Batch) Session:2023-24

DEPART MENT	SL NO	Name of Mentor	Total No. of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
MATHE MATICS	1	Biswajit Mishra	[Total - 30] DME-23-31 to 68, DCS-23-35, DEE- 23-37	Payment details and attendance is incomplete	
	2	Biswajit Samal	[Total- 28] DME-23-01 to 30,DCE- 23-03, 12	Absent in meeting&Not shown his mentor file till date	
PHYSICS	3	Sushree S. Satpathy	[Total- 25] DEE-23-01 To 28	- Some students Payment details and attendance is incomplete	
CHEMESTRY	4	Amrita A.Nanda	[Total- 26] DEE-23-29 To 55	-.some students attendance and internal mark is incomplete	
	5	Jyotrimayee Behera	[Total- 19] DEE-23-56 To 66,DCS- 22-09,40, 36	-some students attendance and internal mark and payment details is incomplete.	
ENGLISH	6	Subrat ku.Behera	[Total-12] DCE-23-21 To 39	-All fields Updated.	
	7	Amruta Satpathy	[Total-18] DCE-23-40 To 54, DCE-	- All fields Updated.	
CIVIL	8	Kiranbala Behera	[Total-12] DCE-23-01 To 20	-attendance of some students incomplete	
MECHANICAL	9	Sarojkanta Mohapatra	[Total- 15] DMI-23-01 To 30	-Absent in meeting&Not shown his mentor file as he is in leave	
	10	Minaketana Sahoo	[Total- 22] DMI-23-47 To 59,	-All fields(photo/payment details/attendance/internal mark) incomplete	
ELECTRICAL	11	Prajyan P. Kabi	[Total- 12] DMI-23-31 To 45	-Some students attendance and internal mark is incomplete.	
COMPUTER SCIENCE	12	Aparna Priyadarshini	[Total- 30] DCS-23-31 To 45,	Some students attendance is incomplete.	
	13	Asmita Priyadarshini	[Total- 23] DCS-23-01 To 30	- she was assignedB.samal(math)'s incomplite mentor file last week.,	

Branch	SL NO	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Electrical Engg.	1	Sunandita Sahoo	[Total- 38] DEE-22-01 To 38	-Photograph of some students to be pasted.,Internal marks of odd sem, 2024-25 to be updated. Rest updated.	
	2	Amarendra behera	[Total- 32] DEE-22-39 To 65 DEE-LE-23-1To 05	- All fields Updated	
Mechanical Engg.	3	Biswajit Mishra(ME)	[Total - 37] DME-22-1 to 37	- All fields Updated	
	4	Somanath Sethy	[Total- 38] DME-22-38 to 68, DME-LE-24-1To 6	-Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	
Civil Engg	5	Satya	[Total-14]	-Photograph of some students to be	





		Prakash Rout	DCE-22-01 To 14	pasted, - Calling report for Jan 2025 to be updated, Rest updated.	
	6	Kedarnath Behera	[Total-14] DCE-22-15 To 20	- Calling report for Oct to Dec 2024 & Jan 2025 to be updated, Rest updated.	
	7	Manmohan Murmu	[Total-14] DCE-22-20 To 42	-Not maintained.	
Mining Engg	8	Blawambar Majhi	[Total- 13] DMI-22-01 To 13	-All fields Updated	
	9	Binay Mohapatra	[Total- 13] DMI-22-14 To 20	-All fields Updated	
	10	Tapas Samal	[Total- 12] DMI-22-27 To 37	-Photographs of some students needs to be pasted, Rest updated.	
Computer Sc & Engg	11	Smrutimayee Mishra	[Total- 32] DCS-22-01 To 32,	Student calling report to be updated, Rest updated.	
	12	Jayanta K.Behera	[Total- 32] DCS-22-33 To 64	- Calling report for Dec 2024 & Jan 2025 to be updated, Rest updated.	

**Third Year (6<sup>th</sup> Semester) Mentor Report (2021-24Batch) Session:2023-24**

Branch	SL N O	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Mechanical Engg	1	Girish Ch Swain	[Total - 30] DME-21-31 to 68, DCS-21-35, DEE- 21-37	-Photograpg of some students to be pasted. -Internal marks of odd sem, 2024-25 to be updated. Rest updated.	
	2	Mihir Ku Swain	[Total- 28] DME-21-01 to 30, DME-LE-22-1To 6 DCE-21-03, 12	- All fields Updated	
Electrical Engg	3	Ananta Ku Sahoo	[Total- 25] DEE-21-01 To 28	- All fields Updated	
	4	Manmohan Panda	[Total- 26] DEE-21-29 To 55	-Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	
	5	Pragyan Paramita Kabi	[Total- 19] DEE-21-56 To 66, DEE-LE-22-1To 6, DCS-21-09, 40, DCE-21-36	-Photograph of some students to be pasted, Rest updated.	
Civil Engg	6	Satya Pr Rout	[Total-12] DCE-21-21 To 39	-Photograpg of some students to be pasted. - Calling report for Jan 2025 to be updated. Rest updated.	
	7	Manmohan Murmu	[Total-18] DCE-21-40 To 54, DCE-LE-22-01to 4.	- Calling report for Oct to Dec 2024 & Jan 2025 to be updated. Rest updated.	
	8	Kedarnath Behera	[Total-12] DCE-21-01 To 20	-Not maintained.	
Mining Engg	9	Binay Mohapatra	[Total- 15] DMI-21-01 To 30	-All fields Updated	
	10	Blswambhar Majhi	[Total- 22] DMI-21-47 To 59, DMI-LE-22-1 To 10	-All fields Updated	
	11	Tapas Samal	[Total- 12] DMI-21-31 To 45	-Photographs of some students needs to be pasted. Rest updated.	
Computer Sc & Engg	12	Smrutimayee Mishra	[Total- 30] DCS-21-31 To 45, DCS-LE 22-1To 15	Student calling report to be updated. Rest updated.	
	13	Jayanta Ku Behera	[Total- 23] DCS-21-01 To 30	- Calling report for Dec 2024 & Jan 2025 to be updated. Rest updated.	

Chief Mentor

Principal







# SYNERGY SCHOOL OF ENGINEERING, DHENKANAL

## CHIEF - MENTOR REPORT

PRINCIPAL,

Dt.10/06/24

As per report given by concerned mentor coordinators of three years the mentor reports of the of different department of April&May'2024 mentioned as under-

### First Year (2nd Semester)Mentor Report (2024-27 Batch) Session:2024-25

DEPART MENT	SL NO	Name of Mentor	Total No. of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
MATHE MATICS	1	Biswajit Mishra	[Total - 30] DME-23-31 to 68, DCS-23-35, DEE- 23-37	All Men tees files are Updated	
	2	Biswajit Samal	[Total- 28] DME-23-01 to 30,DCE-23- 03, 12	All students attendance are incomplete.	
PHYSICS	3	Sushree S. Satpathy	[Total- 25] DEE-23-01 To 28	All Men tees files are Updated	
CHEMESTRY	4	Amrita A.Nanda	[Total- 26] DEE-23-29 To 55	All Men tees files are Updated	
	5	Jyotrimayee Behera	[Total- 19] DEE-23-56 To 66,DCS-22- 09,40, 36	-some students and payment detail are incomplete.	
ENGLISH	6	Subrat k.Behera	[Total-12] DCE-23-21 To 39	All Men tees files are Updated	
	7	AmrutaSatpathy	[Total-18] DCE-23-40 To 54, DCE-	All Men tees files are Updated	
CIVIL	8	Kiranbala Behera	[Total-12] DCE-23-01 To 20	All Men tees files are Updated	
MECHANICAL	9	Sarojkanta Mohapatra	[Total- 15] DMI-23-01 To 30	-some students attendance and internal mark are incomplete.	
	10	Minaketana Sahoo	[Total- 22] DMI-23-47 To 59,	-All fields(photo/payment details/attendance/internal mark) incomplete	
ELECTRICAL	11	Prajyan P. Kabi	[Total- 12] DMI-23-31 To 45	All Men tees files are Updated	
COMPUTER SCIENCE	12	Aparna Priyadarshini	[Total- 30] DCS-23-31 To 45,	All Men tees files are Updated	
	13	Asmita Priyadarshini	[Total- 23] DCS-23-01 To 30	Some students photos are not attached in the files.	

Branch	SL NO	Name of Mentor	Total No. of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Electrical Engg.	1	Sunandita Sahoo	[Total- 38] DEE-22-01 To 38	All Men tees files are Updated	
	2	Amarendra behera	[Total- 32] DEE-22-39 To 65 DEE-LE-23-1To 05	All Men tees files are Updated	
Mechanical Engg.	3	Biswajit Mishra(ME)	[Total - 37] DME-22-1 to 37	All Men tees files are Updated	
	4	Somanath Sethy	[Total- 38] DME-22-38 to 68, DME-LE- 24-1TO 6	All Men tees files are Updated	
Civil Engg	5	Satya P. Rout	[Total-14] DCE-22-01 To 14	All Men tees files are Updated	
	6	Kedarnath Behera	[Total-14] DCE-22-15 To 28	All Men tees files are Updated	
	7	Manmohan Murmu	[Total-14] DCE-22-29 To 42	All Men tees files are Updated	



Mining Engg	8	Blswambar Majhi	[Total- 13] DMI-22-01 To 13	All Men tees files are Updated
	9	Binay Mohapatra	[Total- 13] DMI-22-14 To 26	All Men tees files are Updated
	10	Tapas Samal	[Total- 12] DMI-22-27 To 37	Photo not pasted in 3 no mentor file.
Computer Sc & Engg	11	Smrutimayee Mishra	[Total- 32] DCS-22-01 To 32,	All Men tees files are Updated
	12	Jayanta K.Behera	[Total- 32] DCS-22-33 To 64	All Men tees files are Updated

**Third Year (6<sup>th</sup> Semester) Mentor Report (2022-25 Batch) Session:2024-25**

Branch	SL NO	Name of Mentor	Total No of Mentees With List of Roll Nos	Mentor Diary Maintained Status	Remark
Mechanical Engg	1	Girish Ch Swain	[Total - 30] DME-21-31 to 68, DCS-21-35, DEE- 21-37	-All Men tees files are Updated	
	2	Mihir Ku Swain	[Total- 28] DME-21-01 to 30, DME- LE-22-1TO 6 DCE-21-03, 12	-All Men tees files are Updated	
Electrical Engg	3	Ananta Ku Sahoo	[Total- 25] DEE-21-01 To 28	-All Men tees files are Updated	
	4	Manmohan Panda	[Total- 26] DEE-21-29 To 55	Attendance of Feb 2025 to be updated. Rest updated.	
	5	Pragyan Paramita Kabi	[Total- 19] DEE-21-56 To 66, DEE- LE-22-1To 6, DCS-21-09, 40, DCE-21-36	Attendance of Feb 2025 to be updated. Rest updated.	
Civil Engg	6	Satya Pr. Rout	[Total-12] DCE-21-21 To 39	Attendance report of Feb 2025 to be updated.	
	7	Manmohan Murmu	[Total-18] DCE-21-40 To 54, DCE- LE-22-01to 4.	- Attendance report of Feb 2025 to be updated.	
	8	Kedarnath Behera	[Total-12] DCE-21-01 To 20	Attendance report of Feb 2025 to be updated.	
Mining Engg	9	Binay Mohapatra	[Total- 15] DMI-21-01 To 30	All Men tees files are Updated	
	10	Biswambhar Majhi	[Total- 22] DMI-21-47 To 59, DMI- LE-22-1 To 10	All Men tees files are Updated	
	11	Tapas Samal	[Total- 12] DMI-21-31 To 45	All Men tees files are Updated	
Computer Sc & Engg	12	Smrutimayee Mishra	[Total- 30] DCS-21-31 To 45, DCS- LE 22-1To 15	Attendance of Feb 2025 to be updated. Rest updated.	
	13	Jayanta Ku Behera	[Total- 23] DCS-21-01 To 30	Attendance of Feb 2025 to be updated. Rest updated.	

  
10/6/24  
Chief Mentor

  
11/06/24  
Principal